

## **ESCHM 2016**

### **INSTRUCTIONS FOR ORAL PRESENTATION**

#### Planning for oral communications

Presentations must be in PowerPoint format only and should be in English language.

Due to tight programme schedule, please ensure that you plan your communication carefully. Each presenter has 10 minutes (presentation and discussion).

#### Presentation logistics

Please bring a backup copy of your PowerPoint presentation with you, in a USB pen.

Presenters are kindly requested to upload their presentation well in advance in the room where the presentation will take place. No presentations will be uploaded in the beginning or during ongoing session. Please make sure that you upload the day before if you are presenting in the first morning session.

For complex presentations, special arrangements or other queries regarding your presentation please contact the Conference Secretariat - [eschm2016@leading.pt](mailto:eschm2016@leading.pt).

After the Conference all submitted files will be deleted from all storage media.

#### Presentation format

ONLY MS-PowerPoint (\*.ppt and \*.pptx) presentations are accepted. Make sure that you upload all files required to run your presentation.

Thank you for your valuable contribution to the ESCHM 2016.